



City of Ypsilanti
City Manager's Office

Memorandum

To: Edward B. Koryzno, Jr, City Manager

From: April L. McGrath, Director of Administrative Services

Date: March 13, 2009

Subject: Snow Abatement Investigation

Due the unusually high number of complaints received about the snow abatement process, I conducted an internal investigation. After careful review and consideration of the issue, I have concluded that the process itself is sound but that, in my opinion, too many residents did not receive appropriate notices of abatement.

Based on my conclusions, I recommend that the City rescind all invoices to current property owners who received an invoice. I further recommend that the City not send the second set of invoices from the February snowfall. Although we have the proper records showing that properties were all abated appropriately by our contractors, I have no confidence that property owners were notified of the need for abatement.

While I am Director of this department, Council and the residents of the City of Ypsilanti can be confident that all measures are taken to assure that future abatements of not only snow, but also grass, weeds, leaves and trash, will be accomplished in an appropriate manner. Effective Thursday, March 12, 2009, Frank Daniels, the Building Manager, is responsible for all ordinance enforcement and any coordination with city contractors. We are currently reviewing our abatement process with the City Attorney to ensure that all steps are clear and that effective procedures are in place. Under Mr. Daniels' direction, the future of ordinance enforcement will continue to proceed in an efficient and professional manner.

I apologize for what should have been a seamless process and look forward to working with Mr. Daniels to keep ordinance enforcement moving forward. If you, or Council, have any further questions please contact me at (734) 483-7290.

Thank you.